



IT Recruiter - Experienced

- Screen candidates' resumes and job applications
- Exposure to applicant tracking systems like Naukri, Shine, Monster, Fresher world and others
- Conduct interviews using various reliable recruiting and selection tools/methods to filter candidates within the schedule
- Assess applicants' relevant knowledge, skills, soft skills, experience, and aptitudes
- On-board new employees in order to become fully integrated
- Act as a point of contact and build influential candidate relationships during the selection process
- Excellent communication and interpersonal skills
- Strong decision-making skills
- Ability to work independently and multi task in a fast-paced environment.
- Should have good convincing and negotiable skill.
- Strong team player and pro-active.
- Should be ready to take pressure and meet targets.

Experience and must have skills

- 1+ years as IT Recruiter in (Domestic IT /Staffing background from Recruitment company)
- Technically sound to address IT requirements
- Experience in IT recruitment and staffing
- Experience in evaluating staff
- Ability to plan and organize
- Understanding of customer requirements
- Excellent multitasking skills
- Proficiency in using MS Office
- Strong problem-solving skills
- Great interpersonal skills
- Ability to work well in a team environment
- Strong oral and written communication skills
- Good time-management skills
- Ability to work well under pressure

Qualification: Any Graduate

Job Location: Bangalore